

# West Virginia Council of Teachers of Mathematics

## The Golden Holtan

### Mini-Grants for Classroom Projects

#### Instructions:

- Make two copies of the entire proposal and submit with the original copy.
- Provide a cover page with your name, home/school address, e-mail address, and phone numbers.
- Proposal is limited to two double-spaced, typed pages.
- On a separate sheet of paper (in addition to the two pages), attach an itemized budget not to exceed \$400.

#### Eligibility:

Teachers in public or private schools in West Virginia who are members of the West Virginia Council of Teachers of Mathematics. Members of the WVCTM Executive Committee are not eligible to apply.

#### Deadline:

Proposals must be received by February 1, 2009. Mail applications to:  
Diana Munza  
Route 3 Box 414  
Fairmont, WV 26554

#### Application:

Cover Page (Limit one page) Include the following information:

- Name
- School Address and Phone Number
- Home Address and Phone Number
- E-mail Address, if available
- Teaching Assignment
- This heading: Golden Holtan Project Proposal
- Title of Proposed Project
- Date Submitted

Proposal (Limit two double spaced, typed pages) Include the following information:

- Title of Proposed Project
- Project Subject Area(s) and Grade(s) Involved
- Objectives
- Summary of Description of Project
- Anticipated Results
- Schedule of Project Events
- Evaluation of Project

Budget (Limit one page) Include the following information:

- Description of each item to be purchased (Quantity, Cost, Shipping Fees)
- Total Budget\*

\*If the total budget exceeds \$400, please list source of additional funds.

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For More Information, Visit [www.wvctm.org](http://www.wvctm.org) or  
Contact Diana Munza [dimunza@hotmail.com](mailto:dimunza@hotmail.com)

Winners will be announced at the WVCTM Annual Conference Banquet on March 20, 2009